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Central Intelligence Agency

85-3016

Washington, D.C. 20505

4 NOV 1985

Mr. Elmer B. Staats  
Chair, Program Executive Committee  
The National Public Service Awards  
1120 G Street, N.W. Suite 500  
Washington, D.C. 20005

Dear Mr. Staats:

Thank you for your letter of 21 August 1985 to Mr. Casey requesting nominations for the 1986 National Public Service Awards.

Although the Central Intelligence Agency will not submit nominations this year, we appreciate the opportunity to consider our employees for your awards. Your efforts to recognize public employees are supported by this Agency and we shall continue to seek qualified employees for future awards.

Sincerely,

**Robert W.**

Robert W. Magee  
Director of Personnel

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C/AB/ESD/OF [redacted] 30 October 1985

Distribution:

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Executive Secretary

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# The *National* *Public Service Awards*

Executive Registry

85-2870

August 21, 1985

The Honorable William J. Casey  
Director  
Central Intelligence Agency  
CIA Building  
Washington, DC 20505

Dear Mr. Casey:

On behalf of the American Society for Public Administration and the National Academy of Public Administration, I extend to you a personal invitation to nominate an individual for the 1986 National Public Service Awards (NPSA). This is the fourth year of the Awards Program and we are looking forward to receiving your nomination(s).

Enclosed are our news release, poster and flyer which describe the Awards Program in some detail. In essence, each year we will present up to 5 awards to public service practitioners who currently work or who have spent the primary part of their careers working in the public service. The awards will recognize persons who have made outstanding contributions on a sustained basis rather than those who have performed a single, exceptional deed.

I also need your assistance in publicizing this awards program. May I ask that you advise all the staff and subunits of your organization of these awards, and encourage them to send us their nominations before our November 29, 1985 deadline. We hope to receive many nominations from you and your various offices.

I look forward to your participation in what I know you will agree is a timely and needed recognition of dedicated public employees.

Sincerely,



Elmer B. Staats  
Chair, Program Executive Committee

Enclosures

**The National Public Service Awards**  
**1120 G Street, NW, Suite 500**  
**Washington, DC 20005**

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ASPA  
NAPA

# **The** *National* *Public Service Awards*

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NEWS RELEASE

July 15, 1985

Contact: Tri Q. Nguyen, PhD (202) 393-7878

## NOMINATIONS OPEN FOR NATIONAL PUBLIC SERVICE AWARDS

Nominations are being accepted for the 1986 National Public Service Awards Program sponsored by the American Society for Public Administration (ASPA) and the National Academy of Public Administration (NAPA). These awards will pay tribute to public service practitioners whose careers exhibit the highest standard of excellence, dedication, and accomplishment. The awards seek to provide recognition for outstanding individuals and to underscore the need to have creative and highly skilled individuals as managers of complex and demanding government functions.

Up to five awards are presented annually to public service practitioners who currently work or who have spent the primary part of their careers working in the public service. Awards will recognize individuals who have made outstanding contributions on a sustained basis rather than those who have performed a single exceptional public service deed. Award winners will be selected from all levels of public service (local, state, and federal governments, international and nonprofit organizations), but awards will not be chosen by category. Nominees should have responsibility for accomplishing or causing to be accomplished significant programs or projects within their areas of responsibility, to the ultimate benefit of the general public.

Since the awards are to focus on practitioners currently involved in the public service, individuals who have retired from a public service career are ineligible. Persons holding elected offices will be evaluated on the basis

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**The National Public Service Awards**  
**1120 G Street, NW, Suite 500**  
**Washington, DC 20005**



of their career in public service excluding their time as an elected official.

Nominations for the National Public Service Awards are solicited from the entire public administration community and are not limited to ASPA and NAPA members. Nominations will be accepted from individuals, governmental units, professional groups, the business community, non-profit organizations, and educational groups. Nominations must be typewritten and follow the format described below.

1. A cover letter stating name, address, day phone, title, and organization of both the nominee and nominator.
2. A separate sheet with name, address, day phone, title, and organization of three references that can evaluate the nominee's work performance.
3. A brief biography (not more than two pages) summarizing positions held, educational background, civic and professional involvements, and other relevant personal data.
4. A narrative (double space) not exceeding five pages in length explaining the basis for the nomination.

Six (6) copies of the nomination should be mailed to: National Public Service Awards, Selection Committee, 1120 G Street NW, Suite 500, Washington, DC 20005.

Deadline for receipt of nominations is November 29, 1985.

The 1986 Selection Committee will be chaired by Elmer B. Staats, former Comptroller General of the United States. Recipients of the 1985 awards were John E. Dever, City Manager, City of Long Beach, California; The Honorable Joseph L. Fisher, Secretary of Human Resources, Commonwealth of Virginia; Claiborne D. Haughton, Director for Civilian Equal Opportunity Programs, United States Department of Defense; Dr. Michael V. Reagan, Commissioner, Iowa Department of Human Services; Joel D. Valdez, City Manager, City of Tucson, Arizona.

Further information may be obtained by contacting the National Public Service Awards, 1120 G Street, NW, Suite 500, Washington, DC 20005, (202)393-7878.

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